

MEMORANDUM OF UNDERSTANDING
between
Tunghai University
and
Andrews University

December 2016

1. Parties to the Agreement

This Agreement is between Andrews University a non-profit corporation, located in Berrien Springs, Michigan, 49104, the United States of America, and Tunghai University ("THU"), located in Xitun District, Taichung, Taiwan.

2. Intent of the Agreement

The intent of this Agreement is to develop joint programs of study, exchange, and cooperation in the areas of teaching, research, and student training. This Agreement will be developed as a framework for future cooperation between Andrews University and THU.

3. Types of Cooperation

Cooperation between Andrews University and THU may include, but is not limited to, joint research and development; exchange of academic materials; and the following programs:

- A. *3.5 + 0.5 + 1 Program.* The 3.5 + 0.5 + 1 Program consists of two parts. First, students complete a Bachelor of Business Administration degree from THU at the THU campus (3.5 years) and at Andrews University (0.5 year), after which eligible students will complete the Master of Business Administration degree (1 year) at Andrews University. *(See Working Document, attached as Exhibit A.)*
- B. *One-Year Student Exchange Program.* THU students may attend Andrews University for two semesters (fall and spring). Course options will vary depending on language proficiency level.¹
- C. *Teacher Training Program.* Teacher training programs and English as a Second Language may be developed by Andrews University for groups of THU teachers, either on the campus of Andrews University or on the THU campus.

¹ Students with an Andrews University Institutional TOEFL (TOEFL ITP) score of at least 550, Internet-based TOEFL (TOEFL IBT) score of at least 80, or IELTS score of at least 6.5 will take 15-17 credit hours of regular classes each semester, and students scoring less than TOEFL ITP 550, TOEFL IBT 80, or IELTS 6.5 will take 14-16 credit hours of English as a Second Language classes per semester in Andrews University's Center for Intensive English Programs (CIEP).

- D. *Visiting Scholar Program.* Professors sponsored by their home universities may apply to temporarily join the faculty at the other university for class audits, observation and/or teaching, based on language proficiency. No fee would be imposed for initial scholar visits for either university, subject to future renegotiation.

4. Specific Programs

The terms of any specific cooperative activity or program, including the budget, shall be mutually discussed and agreed upon in writing and signed by the Andrews University and THU prior to the initiation of the activity or program, with annual review and negotiation. Each institution will designate a Liaison Officer to develop and coordinate the process, including a signed protocol for each cooperative activity or program, and must include the following information:

- A. The type and description of the program.
- B. The names and contact information for the responsible parties and participants from each institution.
- C. The financial resources provided to cover expenses related to the program and the distribution of these resources.
- D. Provisions made for accommodation, etc., for participants in a program.

5. Financial Conditions

No financial commitment is undertaken by either institution by the signing of this Agreement. Any financial details will be separately and specifically defined for each program.

6. Intellectual Property

Any form of intellectual property that may result from the programs or other joint activities carried out under this Agreement will be co-owned by, and at the disposal of both institutions, unless otherwise specified.

7. Term of the Agreement

The term of this Agreement shall be five (5) years from the date of execution, subject to annual review and unless terminated upon six (6) months' prior written notice to the other

institution, in accordance with the terms of this Agreement. Any modification of this Agreement shall be in writing with the same formality as this original Agreement.

8. Liability

Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract.

9. Entire Agreement

This Agreement shall represent the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship, except as they are incorporated by amendment in this Agreement.

10. Signatures

For Andrews University:

For Tunghai University:

Andrea Luxton
President

Date

Mao-Jiun Wang
President

Date

Allen Stembidge
Dean of School of Business
Administration

Date

Hsiou-Wei William Lin
Dean of College of
Management

Date

Alayne Thorpe
Dean of School of Distance
Education and
International Partnerships

Date

Walter Den
Dean of International
College

Date

Lawrence E. Schalk
Vice President for Financial
Administration

Date